

Dublin City Hall
Rescheduled from May 15, 2025
May 22, 2025

The regular meeting of the Mayor and Council was held at Dublin City Hall, on Thursday, May 22, 2025 at 12:00 P.M.

Mayor Joshua Kight called the meeting to order. Council members Bill Brown, Bennie Jones, Tess Godfrey, Sara Kolbie, Chris Smith, and Rich Mascaro were present. Councilman Paul Griggs was absent. The invocation was given by Councilman Rich Mascaro followed by the pledge of allegiance to the flag.

Councilman Rich Mascaro made a motion to amend the agenda to add item #12 and seconded by Councilman Jones. The motion carried 6/0 to amend the agenda.

****Item# 12: Discussion and action on the transfer of .65 acres of land beside the Shamrock Fire Station to Dublin City Schools**

APPROVAL OF THE MAY 1, 2025 COUNCIL MEETING MINUTES

A motion was made by Councilman Smith and seconded by Councilwoman Godfrey to approve the minutes. The motion carried 6/0.

APPROVAL OF BILLS OVER \$15,000

A motion was made by Councilman Smith and was seconded by Councilman Jones to approve the following bills. The motion carried 6/0.

CHECK#	DATE	PAYMENT TO	PURCHASE	AMOUNT
44193	4/25/25	Dublin-Laurens Land Bank	Purchase of 207 Sawyer Street	15,000.00
44173	4/25/25	A&H Services LLC	Install-Pine Forest, Ryland, Deanos, CustomBath	16,700.00
44238	4/25/25	Thomas & Hutton Engineering	Madison St.-Industrial Improvements-Ch. &Rice	22,679.98
44182	4/25/25	C.E. Garbutt Construction	GMP Northside Fire Station	138,198.72
44195	4/25/25	Flock Safety	Gun Detection System Annual Cost	35,000.00
44239	4/25/25	Traffic Safety Store	Traffic Calming	19,343.09
44189	4/25/25	Dixie Lawn and Landscaping Inc.	Landscaping and Lawncare For Parks	32,708.00
44222	4/25/25	Paul S. Akins Company	Renovation for Sanitation and Water Const. Facil	578,981.40
44224	4/25/25	Perry Brothers Oil Company	Restock Fuel	19,830.53
44230	4/25/25	Ragins Construction	702 Hayes Street Rehab	17,200.00
44215	4/25/25	Lentile Construction Company	Water Plant-Parker Dairy Lab Renovation	63,000.00
44250	4/25/25	City of Dublin-Self Insurance Fund	Payroll Payables	111,393.25
DFT0002873	4/30/25	Internal Revenue Service	Payroll Payables	72,928.04
DFT0002872	4/30/25	Internal Revenue Service	Payroll Payables	46,353.73
DFT0002870	4/30/25	Internal Revenue Service	Payroll Payables	17,055.86
DFT0002871	4/30/25	Department of Revenue	Payroll Payables	22,691.67
RetirementAPR25	5/02/25	GMEBS-Retirement Trust Fund	Admin Fees April 2025	165,768.33
44320	5/02/25	T. Lake Environmental Design	Landscaping Services	18,274.43
44332	5/02/25	Wade Ford Inc.	(5) 2025 Police Interceptors	306,335.00
OneAmericaMay25	5/02/25	One America	Life Insurance	17,082.57
44265	5/02/25	Briggs Equipment	Backhoe Loader for Wastewater Treatment Plant	136,967.06
44300	5/02/25	M&E Construction Company	Water Meter Installations RFP#25-0113-02	71,681.80

44307	5/02/25	One Nation Distribution	FY25 Vehicles-Shop and Gas Departments	43,999.00
DFT0002894	5/05/25	Strategic Benefit Resources LLC	Self-Insurance Stop-Loss Admin Fees	56,069.77
Total:				\$2,045,242.23

APPROVAL OF PURCHASES OVER \$15,000

There were two purchases for council consideration:

2024 Maverick FWD Super Crew 4.5' Truck-Meter Reader

The meter readers department had a pickup truck that was involved in an accident earlier in the year that resulted in it being totaled. The city received \$25,594.25 in insurance proceeds from the wreck. Staff's recommendation was to purchase a 2024 Ford Maverick FWD Super Crew for \$25,615. This will be paid for out of Water Fund - Meter Readers Vehicle Budget (Account # 505-4450-542200).

Calix Head End Equipment- Telecommunications

This is to purchase calix switches that will be installed at the data center at Alterra and the two hubs. Staff must keep our equipment up to date and functioning at top capacity and this purchase will help us in doing that. The equipment cost is \$58,878.10 and there is also an annual support cost of \$6,095.00 under a three-year agreement. We will have an additional purchase to update our equipment in FY'26 that is included in the budget request. This was not specifically budgeted for this fiscal year, but with the substantial savings we experienced in what we originally budgeted for the Madison Street conversion, we would like approval to move this purchase forward now. This will be charged to Infrastructure in Telecomm (Account #570-4750-541400).

Councilman Mascaro made a motion to approve both purchases and seconded by Councilman Jones. The motion carried 6/0 to approve.

FIRST READING OF ORDINANCE #25-04 TO APPROVE THE FY'26 BUDGET

City Manager Powell read ordinance #25-04 to provide for the adoption of the Fiscal Year 2026 Operating Budget for the City of Dublin; to update the Position and Classification Schedule for Employees of the City; to set Criteria for the City's Retention Incentive; to adopt a Five Year Capital Improvement Plan for the City.

The budget ordinance is comprised of six sections as followed:

Section 1 outlines the revenues by fund,

Section 2 outlines the expenses by fund, which correspond with the revenues,

Section 3 adopts the personnel classification and compensation schedule, which has been updated based on the general wage adjustment provided by the council in the budget,

Section 4 sets the criteria for the annual retention incentive,

Section 5 adopts the capital improvement plan, and

Section 6 sets an effective date for the ordinance.

The total requested budget for FY'26 is \$90,039,104. The budget includes continued investment in our city parks, traffic calming, other road improvements, facility renovations, utility infrastructure improvements, and a wage adjustment for personnel. Mayor Kight announced that the seconded reading and public hearing will be held on Thursday, June 5th at 5:30 PM.

FIRST READING OF ORDINANCE #25-05 TO AMEND WATER AND SEWER RATES FOR THE CITY OF DUBLIN

City Manager Powell read ordinance #25-05 amending Section 24-38, 24-39, and 24-72 of Chapter 24, entitled "Utilities" Code of Ordinances. Based on increasing costs to operate our water system, staff's recommendation is to increase water and sewer base and consumption rates. This represents a \$.20/thousand-gallon increase in our overall rates. The base rate includes the first 2,000 gallons of water/sewer consumption. Any usage above 2,000 is charged the consumption rate. Sewage for residential customers is capped at 20,000 gallons. The minimal bill on a city residential customer with a ¾" meter will increase from \$24.80 to \$25.60 per month, an \$.80/month increase. The same residential customer with 9,000 gallons of usage would go from \$94.45/month to \$97.90/month, an increase of \$3.25/month. Mayor Kight announced that the second reading and public hearing will be hold on Thursday, June 5, 2025, at 5:30 PM.

SECOND READING AND PUBLIC HEARING ORDINANCE #25-03 PROHIBITING THE ESTABLISHMENT OF NEW VAPE SHOPS WITHIN THE CITY LIMITS

City Manager Powell read ordinance #25-03 to prohibit the establishment of new vape shops within the corporate limits of the City of Dublin; to provide for severability; to repeal all ordinances and parts of ordinances in conflict herewith. Due to the public health concerns surrounding vaping, particularly among the youth in our community. The ordinance defines a vape shop as any retail establishment where 25% or more of the floor space, inventory, or gross revenue is derived from the sale, display, or distribution of vapor products, including but not limited to, electronic cigarettes, vape pens, e-liquids, or related accessories. The ordinance prohibits the establishment, permitting, operation, or licensing of any new vape shops. It does contain a grandfathering provision for those currently in existence which will terminate under certain conditions:

- (1) The vape shop ceases operation for a period of 90 consecutive days;
- (2) The ownership of the vape shop changes;
- (3) The vape shop relocates to a different premises within the City; or
- (4) The vape shop allows its business license to lapse or it is revoked for any reason.

Mayor Kight closed the council meeting and opened the public hearing. No citizens spoke in favor or opposition of the rezone. Mayor Kight closed the public hearing and reopened the council meeting. Councilman Jones made a motion to approve the ordinance and seconded by Councilman Brown. City Clerk Browning called the roll for a vote. The motion carried 5/1 to approve. (Councilman Chris Smith in opposition)

DISCUSSION AND ACTION ON RESOLUTION #25-24 TO APPROVE AN AGREEMENT FOR THE DUBLIN-LAURENS COUNTY ARCHWAY PARTNERSHIP WITH LAURENS COUNTY, THE UNIVERSITY SYSTEM OF GEORGIA AND THE OFFICE OF THE VP FOR PUBLIC SERVICE AND OUTREACH

City Manager Powell read resolution #25-24 approving a memorandum of understanding with Laurens County, The University System of Georgia by and on behalf of the University of Georgia and the Office of the Vice President for Public Service and Outreach for the Development, Implementation, and Continuation of The Dublin-Laurens County Archway Partnership. Staff is requesting to approve

the Archway contract for another year. This agreement is for the next year and will require our contribution of \$35,000 to combine with the same amount from Laurens County to support the program. The term of this agreement is for July 1, 2025-June 30, 2026. This will be charged to Account #100-7590-572000. This is a budgeted FY'26 expense. Councilwoman Kolbie made a motion to approve the resolution and seconded by Councilwoman Godfrey. The motion carried 6/0 for approval.

DISCUSSION AND ACTION ON RESOLUTION #25-25 TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH OCONEE FALL LINE TECHNICAL COLLEGE FOR USE OF 511 CHARLES W MANNING SR WAY FOR EDUCATIONAL SERVICES AND RESOURCES

City Manager Powell read resolution #25-25 to accept and approve the terms of a memorandum of understanding with Oconee Fall Line Technical College to provide Adult Educational Resources at the location of 511 Charles Manning Sr. Way. Oconee Fall Line Technical College offers free adult classes to individuals seeking their GED, basic skills instruction, workplace literacy, and digital literacy skills. Currently, there are approximately 10 students being served at the Oconee Cultural Center. The classes are open to the public. The only requirement for participation is that the individual must have a state issued identification card. In addition to serving at the OFTC Dublin campus, they also serve at Cadwell First Baptist Church and the Transform Dublin Facility on Prince Street. OFTC continually seeks to offer classes at altering locations to support citizens who will most benefit from such programs. They have classes at the Oconee Cultural Center on Mondays through Thursdays from 8:00AM through 12:00Noon. Fridays are used for testing and tutoring. The city has been leasing a space at the Oconee Cultural Center for many years now and OFTC requires the agreement to be updated annually. This agreement is for FY'26. We provide the facility for no cost in exchange for them providing these services to the local community. Staff's recommendation was for council to approve the resolution and the agreements. Councilwoman Kolbie made a motion to approve and seconded by Councilman Smith. The motion carried 6/0 for approval.

DISCUSSION AND ACTION ON RESOLUTION #25-26 APPROVING A CONTRACT WITH THE GEORGIA DEPARTMENT OF CORRECTIONS FOR THE SERVICES OF A WORK DETAIL FOR THE CITY OF DUBLIN

City Manager Powell read resolution #25-26 approving a contract with the Georgia Department of Corrections for the services of a Work Detail for the City of Dublin. Staff received the updated agreement for the upcoming year for the work detail that we use at Riverview Golf Course. The agreement provides a termination clause that we can terminate the agreement within seven (7) days' notice for convenience. This agreement is the same as it has been in years past. They will provide a maximum of ten (10) workers and one (1) officer. We provide a vehicle for them to be able to transport the offenders to Riverview. The contract amount is \$27,124.90, which is a slight increase over the prior year. The course continues to find benefit in having a work detail. The term is from July 1, 2025, through June 30, 2026. This is budgeted and will be paid from Account #560-6131-523850. Councilman Smith made a motion to approve the resolution and seconded by Councilwoman

Kolbie. The motion carried 5/1 for approval. (Councilman Bennie Jones in opposition of the resolution)

DISCUSSION AND ACTION ON RESOLUTION #25-27 APPROVING A MEMORANDUM OF UNDERSTANDING WITH DCA FOR DUBLIN'S CLASSIC MAINSTREET DESIGNATION

City Manager Powell read resolution #25-27 to accept and approve the terms of a memorandum of understanding with the Georgia Department of Community Affairs Office of Downtown Development (DCA) the Local Main Street Program Board of Directors, and the Downtown Manager of Dublin to maintain the City's Georgia Classic Mainstreet City Designation. Every three years, the Office of Downtown Development with DCA conducts an in-person visit and evaluates our Mainstreet program. The next in-person visit will be in January of 2026. The agreement will be to confirm the city's commitment to maintaining the Georgia Classic Mainstreet Status by agreeing to

- (1) set and review boundaries for the Mainstreet program;
- (2) employ a full-time downtown manager, which we do through DDA; and
- (3) to provide financial and in-kind financial support.

DCA agrees to provide our downtown with facilitation of communications regarding Mainstreet programs, training, organizational assistance, social media outreach to promote our local program's work, and resource materials. The contract term is from the date of execution until June 30, 2025, and it is terminable within a 60-days' notice. Councilman Brown made a motion to approve the resolution and seconded by Councilwoman Godfrey. The motion carried 6/0 for approval.

DISCUSSION AND ACTION ON DECLARATION OF SURPLUS

The following vehicles, equipment, and items are being submitted to Mayor and Council for surplus declaration:

1. Unit #1070 (Water Admin): 2014 Bad Boy Elite 60" 726 CC Commercial Zero Turn
2. 2014 Bad Boy Elite 60" 726 CC Commercial Zero Turn (sewage)
3. Lot of Water Meters (Meter Reader)-770 in total
 - a. 657 - $\frac{3}{4}$ inch
 - b. 75 - 1 inch
 - c. 4 - 1- $\frac{1}{2}$ inch
 - d. 27 - 2 inch
 - e. 5 - 3 inch
 - f. 2 - 6 inch

Upon declaration, items will be sold on GovDeals or sold for scraps. Councilman Mascaro made a motion to declare the items as surplus and seconded by Councilman Jones. The motion carried 6/0 for approval.

DISCUSSION AND ACTION ON THE TRANSFER OF .65 ACRES OF LAND BESIDE THE SHAMROCK FIRE STATION TO DUBLIN CITY SCHOOLS

Councilman Mascaro made a motion to approve the transfer of .65 acres of land located beside Shamrock Fire Station to Dublin City School System and seconded by Councilman Jones. The city will be receiving some property at Hilburn Park to finish the Hilburn Park project. This transfer to the school is at their request so they can construct a baseball training facility and also some public bathrooms that will be accessible for both patrons of High School

baseball games and the tennis courts. The motion carried 6/0 for approval.

CITIZEN COMMENTS

Dr. Fred Williams thanked Mayor and Council on behalf of to students and staff for transferring the property. Encourage every child to be a reader this summer.

Jerry Davis thanked council for approving resolution #25-25 the memo with OFTC to continue to utilize that facility. Member of the Hedges Association, pot holes in the area and the road is not level. Would like someone to take a look at that. Also, would like someone to consider speed breakers in the community (Parker Dairy Road).

Empriss Coates co-founder of CultureSHOCK of Dublin Inc. spoke on community engagement over the last four years. How we prioritize the youth in the city. Also asked about the state of Stubbs Gym.

COUNCIL COMMENTS

City Attorney Groover had no comments.

City Clerk Browning had no comments.

Councilman Brown thanked everyone for coming.

Councilman Jones reminded everyone for the summer reading program, with Dublin City School, Laurens County Library and the Dublin-Laurens Recreation Department. Also spoke about the vape ordinance and regulating convenient stores as well. Would also like to enhance the Archway Program to try to save the city move and engage with all of council.

Councilwoman Godfrey thanked everyone for coming and the citizens concerns. Thanked all the Veterans that have served our community. Have a safe Memorial Day Weekend.

Councilwoman Kolbie thanked staff, Blake Daniels, and everyone involved in the budgeting process. Excited about the ordinance that passed. Also spoke about the summer reading program and partnership with Southern Pines Water Park. Read to Lead program for the youth with the Dublin City School System, proud of the students in the program.

Councilman Smith thanked everyone for the comments. Stubbs Park is a safe haven for the kids in the community.

Councilman Mascaro thanked everyone for coming. Expressed that council is willing to be involved, please contact the City Manager's office if the intent is for council to be present.

City Manager Powell congratulate Jaqueline Wright who is a first-time homebuyer and closed on a home in Dublin.

EXECUTIVE SESSION

Mayor Kight asked for a motion, Councilman Mascaro made a motion to go into Executive Session to discuss Real Estate and Potential Litigation and seconded by Councilman Jones. The motion carried 6/0.

No action was taken. Councilman Brown made a motion to come out of Executive Session and reopen the council meeting and seconded by Councilman Smith. The motion carried 6/0.

ADJOURNMENT

There being no further business, Mayor Kight adjourned the meeting at 1:36 P.M.


Joshua E. Kight, Mayor

ATTEST:


Heather M. Browning, City Clerk

